



Backyard Oktoberfest Checklist

Date:

Time:

Location:

Invitations

- How many guests are you inviting?
- Have names and addresses for guests?
- Are you suggesting a minimum age limit? Yes No
- Are you suggesting your guests dress up? Yes No
- Are your invitations created?

Music

- How are you providing music for your party?
 - Stereo and Playlist
 - Band
 - Both
 - Other
- Do you have all the appropriate equipment?

Tables

- What kind of seating are you using?
 - Oktoberfest tables and benches
 - Picnic tables and benches
 - Tables and chairs
- How many total seats will you have?
- How many will fit at tables?
- Are the tables set up?
- Did you put tablecloth on?

Tents

- Are you using a tent? Yes No
- If yes:
 - How many will fit in the tent?
 - Are you decorating the tent? Yes No
 - Lighting for the tent set up?

Clothes

- Are you wearing lederhosen or a dirndl?
 - Yes No
- Are you providing your guests with anything?
 - Yes No
- If yes, check when purchased:
 - Clothes
 - Hats
 - Necklaces
 - Other (describe):

Miscellaneous

- Plates, Napkins, Flatware, etc.
- Paper Towels
- Ice
- Are you using liter steins? Yes No
- If yes:
 - How many do you have?
 - Are they numbered? Yes No
 - Are you using some sort of stein checkout/in system?
 - Yes No
- Are you making signs or banners? Yes No
- Additional lighting needs
- Garbage and recycling cans
- Additional decorations
- Toilet Paper
- Other

Non-Alcoholic Drinks

Beer

Totals:

Assumptions and Conversions:

Assume 2.5 liters or 85 ounces per person at the party

1 ounce = 0.0295 liters 1 liter = 33.814 ounces

U.S. 6 pack = 2 liters U.S. 12 pack = 4 liters U.S. 24 pack = 8 liters

U.S. ¼ Barrel Keg = 29 liters U.S. ½ Barrel Keg = 58 liters

Food

Appetizers

Main Course:

Desserts:

Shopping List: